The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, September 28, 2017, Mr. B. Wayne Lohr, Board President, led the group in the flag salute and moment of silence.

**ROLL CALL:** The meeting was called to order at 6:33 p.m. by the Board President, Mr. B. Wayne Lohr, with the following additional board members present: Mr. Brian Bressler, Mr. Thomas Bullington, Ms. Tracy Helsel, Ms. Kathy Hough, Mr. John Klingeman, Mr. Sean O'Dowd, Mr. William Pataki, Mr. Wayne Wholaver, Ms. Tammy Witherite and Mr. Ronald Yoder – 11 – present. Absent – 2 – Ms. Cynthia Ahlborn and Dr. Mona Eckley.

**OTHERS ATTENDING:** Others in attendance were: Dr. Thomas Butler, Executive Director, Dr. Malynda Maurer, Mr. Corey Reffner, Ms. Sue Wolf, Ms. Janel Vancas, Ms. Amy Woomer, Ms. Valerie Wyper – Staff; Mr. Sam Clapper – Solicitor.

**VISITORS:** Ms. Elissa Ferry, IU8 Educator and PSEA Representative and Ms. Connie Way, ESPA/PSEA/NEA Representative were present. The press was not in attendance.

**EXECUTIVE DIRECTOR’S UPDATE:**
Dr. Malynda Maurer presented information on the Summit Public Model and shared a video of students from the Greater Johnstown School District.

**ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF SEPTEMBER 28, 2017:** On a motion by Mr. Klingeman and seconded by Mr. Wholaver and carried by unanimous voice vote, the written Agenda, as well as the supplemental were approved.

**MINUTES:** On a motion by Mr. Bressler and seconded by Ms. Hough and carried by voice vote, the minutes of the August 24, 2017 regular meeting, numbered pages 1-9, which were previously distributed to each member, were approved.
AGENDA ITEM APPROVED...On a motion by Mr. Wholaver, seconded by Ms. Hough and carried by roll call vote, the following Agenda item was approved – Treasurer’s Reports:
Roll call vote – yes — Mr. Brian Bressler, Mr. Thomas Bullington, Ms. Tracy Helsel, Ms. Kathy Hough, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Sean O’Dowd, Mr. William Pataki, Mr. Wayne Wholaver, Ms. Tammy Witherite and Mr. Ronald Yoder.

A. TREASURER’S REPORTS: The Treasurer’s Report, including Payroll Checking, General Checking and Online Registration Accounts as submitted on blue colored pages for July 2017, included in the September 28, 2017 Agenda, were presented and approved subject to audit. Reports were included in the Supplemental to Official Minutes.

AGENDA ITEM APPROVED...On a motion by Mr. Klingeman, seconded by Mr. Wholaver and carried by roll call vote, the following Agenda item was approved – Listing of Bills:
Roll call vote – yes — Mr. Brian Bressler, Mr. Thomas Bullington, Ms. Tracy Helsel, Ms. Kathy Hough, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Sean O’Dowd, Mr. William Pataki, Mr. Wayne Wholaver, Ms. Tammy Witherite and Mr. Ronald Yoder.

B. LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 08/01/17 to 08/31/17 as listed on gold summary pages, General Checking Account from 08/14/17 – 09/15/17, as listed on gold summary pages and Online Registration Account from 08/01/17 to 08/31/17 as listed on gold summary pages, which were included in the September 28, 2017 Agenda, and also in the detailed Listing of Bills booklet, which is included with the Supplemental to Official Minutes.

C. PRESENTATION & INCLUSION IN OFFICIAL MINUTES – No action required:
1) Investments – The report to the Board on the securities presently held and the record of investments for August 2017 was filed with the Supplemental to Official Minutes for final audit.
2) Budget Summary Report – The detailed fiscal report, pages 1-49, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for August 2017 was presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit.

AGENDA ITEMS APPROVED...On a motion by Ms. Hough, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda items were approved – Bills to be Paid, Additional Drivers, Petty Cash Accounts, Special Education Service Rates, Rain Public Planning Agreement, Service Provider Agreement, Brightbytes Contract, and Mail Ballot for IU8 Board Members Term 2018-2021.:
Roll call vote – yes — Mr. Brian Bressler, Mr. Thomas Bullington, Ms. Tracy Helsel, Ms. Kathy Hough, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Sean O’Dowd, Mr. William Pataki, Mr. Wayne Wholaver, Ms. Tammy Witherite and Mr. Ronald Yoder.
BUSINESS

BILLS TO BE PAID:
Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

ADDITIONAL DRIVERS:
Approval of the following additional contracted transportation drivers was approved for the 2017-2018 school year.

Contractor: Maxwell Trans Inc.  Driver: Cuppett, Phyllis
Horner, Suzanne
Long, Richard
Restly, Betsy
Swartzwelder, Coleen

Maxwell Transit Systems  Driver: Eckenroad, Gary
Icenroad, Michael
Quarry, Jeffrey

Ribblett Corp.  Driver: Kelly, David
Santoyo, Jesus
Toth, Abigail

PETTY CASH ACCOUNTS:
A. Approval was given to change the petty cash account of Julie Della from PS (Paulina Miller) to PS Program Coordinator.
B. Approval was given to permanently close the petty cash account Custodian Lance Hudak for Pathways 2 Success program (green attachment).

SPECIAL EDUCATION SERVICE RATES
Approval was given for annual service rates for 2017-2018 special education programs per the attached schedule (lilac attachment).

EDUCATION PROGRAMS & SERVICES

RAIN PUBLIC PLANNING AGREEMENT:
Approval was given to enter into an agreement with Rain Public Planning to provide an Emergency Operation Planning Workshop during the Fall 2017 at a cost of $4,941.00. This training is grant funded through Statement of Work for Safe School Support.
SERVICE PROVIDER AGREEMENT:
Approval was given to enter into a service provider agreement with the Central Pennsylvania Digital Learning Foundation (CPDLF), whereby Appalachia Intermediate Unit 8 will provide Reading Specialist services for a maximum of fifteen (15) hours to provide assistance for review and implementation of the Title I grant and to meet grant requirements. The period of service will be October 2, 2017 through May 31, 2018 at a cost of $1,000.00.

BRIGHTBYTES CONTRACT:
Approval was given to renew a one-year contract with BrightBytes at a cost of $24,635.48. This shared partnership will enable IU8 to gather and translate complex analyses and cutting-edge research into fast actions that improve student learning. Funds from the Principal Effectiveness, Standards Aligned System (SAS) initiative, will be used to cover the cost.

EXECUTIVE OFFICE

MAIL BALLOT FOR IU8 BOARD MEMBERS TERM 2018-2021:
With respect to the election of IU8 Board members for a three-year term ending June 30, 2021, Approval was given to continue the composition of the Board at 13 members with the election of nominees/members to be accomplished through mail ballot, all in accord with the IU’s long-standing practice.

AGENDA ITEMS APPROVED....On a motion by Mr. Wholaver, seconded by Ms. Helsel and carried by roll call vote, the following Agenda items were approved – PSBA Election Vote, Lease Amendment, ERATE Consulting Services, Personnel (B-C), Resignations/Retirements (A-B), Recommended to be Hired, Approval of Day-to-Day Substitutes and Travel:
Roll call vote – yes — Mr. Brian Bressler, Mr. Thomas Bullington, Ms. Tracy Helsel, Ms. Kathy Hough, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Sean O'Dowd, Mr. William Pataki, Mr. Wayne Wholaver, Ms. Tammy Witherite and Mr. Ronald Yoder.

PSBA ELECTION VOTE:
Approval was given to authorize the Board Secretary to cast one vote for each Pennsylvania School Board Association (PSBA) officer (President-elect; Vice President; Treasurer) and the Central Region at-large representative, using the 2018 Slate of Candidates for PSBA Offices. Each school entity is required to vote collectively on one candidate per position by majority vote (gray attachment for candidate information).

LEASE AMENDMENT:
Approval was given to enter into the Fourth Amendment to Lease with SOAR Somerset, LLC to define the terms of IU8’s three-year lease of Suite 609 in the Georgian Place Shopping and Office Village. The annual base rent for this location is $30,429.00 for 2017-2018 and will increase 3% of the final two years.
ERATE CONSULTING SERVICES:
Approval was given to enter into an agreement with The KSL Group for consulting services related to all ERATE applications and requirements for 2017-2018. The amount, $9,950.00, is designated as $5,550.00 for the RWAN and $4,500.00 for all other IU8 services.

HUMAN RESOURCES

PERSONNEL:
A. NOTICE TO PERSONNEL – For Information Only:
   There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.

B. WORLD OF LEARNING INSTITUTE:
   Approved hiring the following individuals as Virtual Learning Facilitators for the World of Learning Institute at a per student/per course rate of $50.00-$275.00 depending on the virtual learning model specified by the course:
   Melissa Henderson – French PK-12
   Reine Turcato – Emergency Spanish PK-12

C. TERMINATE ATOMS SCHOLARS PROGRAM STAFF:
   Deleted the following employee from ATOMS Scholars Program Staff due to not working during the 2017 ATOMS Scholars Program:
   Lab Assistant:
   Emily Frederick

RESignATIONS/RETIREMENTS:
A. Professional:
   Approved the resignation of Leah M. Kistler, Teacher – AS, Northern Cambria Elementary, effective the Close of Business 09/15/2017.

B. Support Staff – Aides:
   Approved the resignation of Jenna L. Beeman, Hourly Aide – DD, North Star Middle School, effective 09/05/2017.

RECOMMENDED TO BE HIRED:
Professional:

APPROVAL OF SUBSTITUTES (DAY-TO-DAY):
Support Staff – Aides:
1) Approved Christine A. Little.
2) Approved Megan Salzer (Pending required paperwork)
TRAVEL:
Approval was given for the following conference travel:

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<th>Name</th>
<th>Place</th>
<th>Conference Date(s)</th>
<th>Organization</th>
<th>Part. In Conf. Program</th>
<th>Days at Event</th>
<th>Paid by Conference or Grant</th>
<th>Total Anticipated Expense</th>
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<td>Barb Cassel</td>
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AGENDA ITEMS APPROVED...On a motion by Mr. Klingeman, seconded by Ms. Helsel and carried by roll call vote, the following Agenda items were approved – Other Business (A1-6) and Pennsylvania Leadership Development Center (PLDC) Contract:

Roll call vote – yes — Mr. Brian Bressler, Mr. Thomas Bullington, Ms. Tracy Helsel, Ms. Kathy Hough, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Sean O'Dowd, Mr. William Pataki, Mr. Wayne Wholaver, Ms. Tammy Witherite and Mr. Ronald Yoder.

OTHER BUSINESS:
A. SUPPLEMENTAL:

1) AMERICORPS GRANT:
   Approval was given to apply for the renewal of funding for the AmeriCorps grant. The 2018-2019 program would run August 20, 2018 to August 19, 2019, and request federal funds of approximately $1,300,000.00 and be matched with local funds of approximately $1,300,000.00 raised through the AmeriCorps staff’s recruitment of host site agencies. The total projected AmeriCorps budget of 2.6 million will support 100 AmeriCorps members. This dollar amount is estimated based upon information currently available and may vary slightly dependent upon final budget drafts. The application will be due November 2017.

2) WORLD OF LEARNING INSTITUTE:
   Approved hiring the following individual as a Virtual Learning Facilitator for the World of Learning Institute at a per student/per course rate of $50.00-$275.00 depending on the virtual learning model specified by the course:
   Susan Weir – French PK-12 (Pending Emergency Certification & required paperwork)

3) CURTAILMENT AND ALTERATION OF EDUCATIONAL PROGRAM; SUPPORT STAFF FURLOUGH:
   Approved the furlough of the following full-time non-professional support staff due to the curtailment and/or alteration of the educational program at EFA – Everett effective the Close of Business 09/29/2017:
   Cathy A. DeLattre

4) RESIGNATIONS/RETIREMENTS:
   Approved the resignation of Louise E. Beamer, Guidance Counselor – Non-Public, effective 01/15/2018.

5) LEAVES OF ABSENCE:
   Approved change in ending date of FMLA for Brandy L. Harpster to 11/17/2017.

6) APPROVAL OF SUBSTITUTES (DAY-TO-DAY):
   Approved Jennifer A. Egolf – Emergency All Instructional Areas PK-12. (Pending required paperwork).

PENNSYLVANIA LEADERSHIP DEVELOPMENT CENTER (PLDC) CONTRACT:
Approval was given to enter into a contract with Pennsylvania Leadership Development Center for $60,000.00 to provide services to conduct a 360 assessment of the IU8 “New Learning Ecosystem” and provide support and consultation to grow and sustain the MCL Mid-Atlantic Consortium.
FUTURE MEETINGS...The next Committee/Board Meeting is scheduled for Thursday, October 26, 2017, 4500 6th Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT...The meeting was adjourned at 6:43 p.m. on a motion by Mr. Wholaver, seconded by Mr. Bullington and carried by unanimous voice vote.

Respectfully submitted,

Corey Reffner, Board Secretary

*Thomas Bullington, Board Vice President

sdw

*Board Vice President, Thomas Bullington is signing the minutes in place of the Board President, B. Wayne Lohr who resigned on October 11, 2017