The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, October 26, 2017, Mr. Thomas Bullington, Board Vice President, led the group in the flag salute and moment of silence.

ROLL CALL: The meeting was called to order at 6:30 p.m. by the Board Vice President, Mr. Thomas Bullington, with the following additional board members present: Mr. Brian Bressler, Dr. Mona Eckley, Ms. Kathy Hough, Mr. John Klingeman, Mr. Sean O'Dowd, Mr. William Pataki, Mr. Wayne Wholaver, and Ms. Tammy Witherite – 9 – present. Absent – 4 – Ms. Cynthia Ahlborn, Ms. Tracy Helsel, Mr. Michael Revak and Mr. Ronald Yoder.

OTHERS ATTENDING: Others in attendance were: Dr. Thomas Butler, Executive Director, Ms. Jennifer Anderson, Mr. Corey Reffner, Ms. Sue Wolf, and Ms. Amy Woomer – Staff; Mr. Sam Clapper – Solicitor.

VISITORS: Ms. Elissa Ferry, IU8 Educator and PSEA Representative and Ms. Connie Way, ESPA/PSEA/NEA Representative were present. The press was not in attendance.

EXECUTIVE DIRECTOR’S UPDATE:
Dr. Butler presented departing Board Member, Mr. John Klingeman, with a Certificate of Distinguished Service and thanked him for serving on the IU8 Board.

MINUTES: On a motion by Mr. Klingeman and seconded by Ms. Hough and carried by voice vote, the minutes of the September 28, 2017 regular meeting, numbered pages 1-8, which were previously distributed to each member, were approved.
IU8 BOARD ELECTION TO FILL VACANCIES:
An election was held to fill the following positions: 1) Board President, due to the resignation of Mr. B. Wayne Lohr 2) Assistant Secretary, position will be vacated by Mr. John Klingeman effective October 31, 2017. A public constitutional majority of seven (7) votes is necessary for election.

Current Officers:
President: Vacant
Vice President: Thomas Bullington
Assistant Secretary: John Klingeman (term expires 10/31/17)

AGENDA ITEM APPROVED....On a motion by Mr. Wholaver, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda item was approved – IU8 Board Election – Mr. Thomas Bullington / President:
Roll call vote – yes — Mr. Bressler, Dr. Eckley, Ms. Hough, Mr. Klingeman, Mr. O'Dowd, Mr. Pataki, Mr. Wholaver, Ms. Witherite. Abstain: Mr. Bullington

AGENDA ITEM APPROVED....On a motion by Mr. Klingeman, seconded by Dr. Eckley and carried by roll call vote, the following Agenda item was approved – IU8 Board Election – Mr. Brian Bressler / Vice President:
Roll call vote – yes — Mr. Bullington, Dr. Eckley, Ms. Hough, Mr. Klingeman, Mr. O'Dowd, Mr. Pataki, Mr. Wholaver, Ms. Witherite. Abstain: Mr. Bressler

AGENDA ITEM APPROVED....On a motion by Mr. Wholaver, seconded by Ms. Witherite and carried by roll call vote, the following Agenda item was approved – IU8 Board Election – Ms. Kathy Hough / Assistant Secretary:
Roll call vote – yes — Mr. Bressler, Mr. Bullington, Dr. Eckley, Mr. Klingeman, Mr. O'Dowd, Mr. Pataki, Mr. Wholaver, Ms. Witherite. Abstain: Ms. Hough

Newly Elected Officers:
President: Thomas Bullington
Vice President: Brian Bressler
Assistant Secretary: Kathy Hough

AGENDA ITEMS APPROVED....On a motion by Ms. Hough, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda items were approved – Treasurer’s Reports and Listing of Bills:
Roll call vote – yes — Mr. Bressler, Mr. Bullington, Dr. Eckley, Ms. Hough, Mr. Klingeman, Mr. O'Dowd, Mr. Pataki, Mr. Wholaver, Ms. Witherite

A. TREASURER’S REPORTS: The Treasurer’s Report, including Payroll Checking, General Checking and Online Registration Accounts as submitted on blue colored pages for September 2017, included in the October 26, 2017 Agenda, were presented and approved subject to audit. Reports were included in the Supplemental to Official Minutes.
B. LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 09/01/17 to 09/30/17 as listed on gold summary pages, General Checking Account from 09/18/17 – 10/13/17, as listed on gold summary pages and Online Registration Account from 09/01/17 to 09/30/17 as listed on gold summary pages, which were included in the October 26, 2017 Agenda, and also in the detailed Listing of Bills booklet, which is included with the Supplemental to Official Minutes.

C. PRESENTATION & INCLUSION IN OFFICIAL MINUTES – No action required:
   1) Investments – The report to the Board on the securities presently held and the record of investments for September 2017 was filed with the Supplemental to Official Minutes for final audit.
   2) Budget Summary Report – The detailed fiscal report, pages 1-49, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for September 2017 was presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit

BUILDINGS AND GROUNDS INFORMATION REPORT:
Mr. Bullington reported on the items covered in the Building and Grounds Meeting held Tuesday, October 10, 2017.

AGENDA ITEMS APPROVED....On a motion by Mr. Klingeman, seconded by Ms. Hough and carried by roll call vote, the following Agenda items were approved – Bills to be Paid, Petty Cash Accounts, Additional Driver, Inventionland, Biter Electrical, Personnel (C), and Day-to-Day Substitutes:
Roll call vote – yes — Mr. Bressler, Mr. Bullington, Dr. Eckley, Ms. Hough, Mr. Klingeman, Mr. O’Dowd, Mr. Pataki, Mr. Wholaver, Ms. Witherite

BUSINESS

STATEMENT OF FINANCIAL INTERESTS – For Information Only:
Board Members and Directors were reminded that if they served at the Intermediate Unit at any time during the 2017 calendar year, they are required to submit a Statement of Financial Interests for the year. The necessary forms will be available for distribution early in 2018.

GENERAL OPERATING BUDGET – For Information Only:
The administration is beginning work on the preparation of the 2018-2019 General Operating Budget. A draft of the Budget will be presented for discussion at the December Board meeting.

BILLS TO BE PAID:
Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.
PETTY CASH ACCOUNTS
Approval was given to change the petty cash account of Barbara Cassel from CBI (Various Classes) to Somerset Office (green attachment).

ADDITIONAL DRIVER:
Approval of the following additional contracted transportation driver was given for the 2017-18 school year.

Contractor: Maxwell Trans Inc.  Driver: Fisher, Terry

EDUCATION PROGRAMS & SERVICES

INVENTIONLAND:
Approval was given to enter into an agreement with Intermediate Unit 1 as well as an Affiliation Agreement with Inventionland, LLC to receive train-the-trainer professional development for Inventionland curriculum. This training will then permit the attending IU8 staff members to become certified Inventionland curriculum trainers to turn around and offer to interested school districts. Costs incurred will not exceed $6,000.00 and will be paid for through the Statewide System of Support for STEM-related services.

EXECUTIVE OFFICE

BITER ELECTRICAL:
Approval was given to pay Bob Biter Electrical Enterprises, Inc. the amount $5,400.00 for electrical work associated with the construction of permanent office space within the Altoona Executive Office as well as additional work to the lighting and switching in the PT/OT area and installation of electrical outlets in the shipping and receiving bay.

HUMAN RESOURCES

PERSONNEL:
A. NOTICE TO PERSONNEL – For Information Only:
   There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.

B. PERSONNEL LISTING – For Information Only:
   A listing of Professional and Support Staff Personnel for 2017-2018 was distributed at the board meeting.

C. INCREASE IN HOURS:
   Approval was given to increase hours for Marycathryne Cairns, hourly aide, to a maximum of 31 hours per week, to accommodate school district request, due to student need. This increase is effective 10/06/2017.
APPROVAL OF SUBSTITUTES (DAY-TO-DAY):
Professional:
Approved Crystelle C. Rife – Emergency All Instructional Areas PK-12.

AGENDA ITEM APPROVED....On a motion by Mr. Wholaver, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda item was approved – Travel:
Roll call vote – yes — Mr. Bressler, Mr. Bullington, Dr. Eckley, Ms. Hough, Mr. Klingeman, Mr. O’Dowd, Mr. Pataki, Mr. Wholaver, Ms. Witherite
TRAVEL:
Approval was given for the following conference travel:

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<th>Conference Date(s)</th>
<th>Organization</th>
<th>Part. In Conf. Program</th>
<th>Days at Event</th>
<th>Paid by Conference or Grant</th>
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**Education Programs & Services Budget Total $3,076.26**

**Executive Office Budget Total $1,245.08**

**SUMMARY OF TRAVEL:**

| Education Programs & Services Budget Total | $3,076.26 |
| Executive Office Budget Total             | $1,245.08 |
| **GRAND TOTAL**                           | $4,321.34 |
AGENDA ITEM APPROVED....On a motion by Mr. Wholaver, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda item was approved

– Other Business:
Roll call vote – yes — Mr. Bressler, Mr. Bullington, Dr. Eckley, Ms. Hough, Mr. Klingeman, Mr. O’Dowd, Mr. Pataki, Mr. Wholaver, Ms. Witherite

OTHER BUSINESS:
A. SUPPLEMENTAL:
  PUBLIC FUNDS CERTIFIED RESOLUTION:
  Motion was approved authorizing Thomas A. Bullington, Dr. Thomas A. Butler, Valerie L. Wyper, and Corey J. Reffner to transact business on behalf of the Appalachia Intermediate Unit 8.

FUTURE MEETINGS...The next Committee/Board Meeting is scheduled for Thursday, December 14, 2017, 4500 6th Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT...The meeting was adjourned at 6:43 p.m. on a motion by Mr. Wholaver, seconded by Ms. Hough and carried by unanimous voice vote.

Respectfully submitted,

Corey Reffner, Board Secretary

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Thomas Bullington, Board President

sdw