The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at the Educational Development Center, 580 Foot of Ten Road, Duncansville, on Thursday, March 23, 2017, Mr. B. Wayne Lohr, Board President, led the group in the flag salute and moment of silence.

**ROLL CALL:** The meeting was called to order at 6:36 p.m. by the Board President, Mr. B. Wayne Lohr, with the following additional board members present: Mr. Thomas Bullington, Mr. John Klingeman, Mr. Sean O’Dowd, Mr. William Pataki, Mr. Francis Truscello, Sr., Ms. Tammy Witherite, Mr. Wayne Wholaver and Mr. Ronald Yoder. – 9 – present. Absent – 4 – Ms. Cynthia Ahlborn, Dr. Mona Eckley, Mr. Chris McCartney, and Dr. Thomas Woods.

**OTHERS ATTENDING:** Others in attendance were: Dr. Thomas Butler, Executive Director, Dr. Shawn Kovac, Assistant Executive Director, Ms. Jennifer Anderson, Ms. Malynda Maurer, Ms. Sue Wolf, Ms. Janel Vancas, and Ms. Amy Woomer – Staff; Mr. Sam Clapper – Solicitor.

**VISITORS:** Mr. William Batzel, IU8 Educator and PSEA Representative, Ms. Connie Way, ESPA/PSEA/NEA Representative, were present. The press was not in attendance.

**EXECUTIVE DIRECTOR’S UPDATE:**
Dr. Butler welcomed new Board Member, Mr. Wayne Wholaver.

Dr. Butler took the Board Members on a tour of the Educational Development Center.

**ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF MARCH 23, 2017:** On a motion by Mr. Klingeman and seconded by Mr. Bullington and carried by unanimous voice vote, the written Agenda, as well as the supplemental were approved.

**MINUTES:** On a motion by Mr. Truscello and seconded by Mr. Klingeman and carried by voice vote, the minutes of the February 23, 2017 regular meeting, numbered pages 1-10, which were previously distributed to each member, were approved.

**EXECUTIVE SESSION:**
An Executive Session was held during the Committee Meeting, March 23, 2017, Educational Development Center, from 6:01 p.m. to 6:08 p.m. to discuss personnel issues.
AGENDA ITEM APPROVED….On a motion by Mr. Klingeman, seconded by Mr. Truscello and carried by roll call vote, the following Agenda item was approved –  
Treasurer’s Reports:
Roll call vote – yes — Mr. Thomas Bullington, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Sean O’Dowd, Mr. William Pataki, Mr. Francis Truscello, Sr., Mr. Wayne Wholaver, Ms. Tammy Witherite, and Mr. Ronald Yoder.

A. TREASURER’S REPORTS: The Treasurer’s Report, including Payroll Checking, General Checking and Online Registration Accounts as submitted on blue colored pages for February 2017, included in the March 23, 2017 Agenda, were presented and approved subject to audit. Reports were included in the Supplemental to Official Minutes.

AGENDA ITEM APPROVED….On a motion by Mr. Truscello, seconded by Mr. Wholaver and carried by roll call vote, the following Agenda item was approved –  
Listing of Bills:
Roll call vote – yes — Mr. Thomas Bullington, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Sean O’Dowd, Mr. William Pataki, Mr. Francis Truscello, Sr., Mr. Wayne Wholaver, Ms. Tammy Witherite, and Mr. Ronald Yoder.

B. LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 02/01/17 to 02/28/17 as listed on gold summary pages, General Checking Account from 02/13/17 – 03/10/17, as listed on gold summary pages and Online Registration Account from 02/01/17 to 02/28/17 as listed on gold summary pages, which were included in the March 23, 2017 Agenda, and also in the detailed Listing of Bills booklet, which is included with the Supplemental to Official Minutes.

C. PRESENTATION & INCLUSION IN OFFICIAL MINUTES – No action required:
   1) Investments – The report to the Board on the securities presently held and the record of investments for February 2017 was filed with the Supplemental to Official Minutes for final audit.
   2) Budget Summary Report – The detailed fiscal report, pages 1-49, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for February 2017 was presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit.

AGENDA ITEMS APPROVED….On a motion by Mr. Klingeman, seconded by Mr. Truscello and carried by roll call vote, the following Agenda items were approved –  
Bills to be Paid, Petty Cash Accounts, Discovery Education Contract, WRIKE Subscription, and Proposed Working Calendar for School Year 2017-2018:  
Roll call vote – yes — Mr. Thomas Bullington, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Sean O’Dowd, Mr. William Pataki, Mr. Francis Truscello, Sr., Mr. Wayne Wholaver, Ms. Tammy Witherite, and Mr. Ronald Yoder.
BUSINESS

BILLS TO BE PAID:
Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

PETTY CASH ACCOUNTS:
Approval was given to change the custodianship of the Special Projects petty cash to Shawn Cerully from Matt Danel in the amount of $350.00 (green attachment).

EDUCATION PROGRAMS & SERVICES

DISCOVERY EDUCATION CONTRACT:
Approval was given to manage the Discovery Education discoverystreaming contract for IU8 districts during the 2017-2018 fiscal year. Participating districts will pay the cost, which will not exceed $65,000.00.

EXECUTIVE OFFICE

WRIKE SUBSCRIPTION:
Approval was given to begin an annual business subscription with WRIKE, a Project Management Software, at a total cost not to exceed $9,440.00 for 25 user accounts and onboard training.

PROPOSED WORKING CALENDAR FOR SCHOOL YEAR 2017-2018:
Approval was given for adoption of the proposed 2017-2018 working calendar included with the agenda (white attachment).

AGENDA ITEMS APPROVED....On a motion by Mr. Truscello, seconded by Mr. Pataki and carried by roll call vote, the following Agenda items were approved – Resignations/Retirements, Leaves of Absence, Recommended to be Hired, Day-to-Day Substitutes, Travel, and Other Business (A1-2):
Roll call vote – yes — Mr. Thomas Bullington, Mr. John Klingeman, Mr. B. Wayne Lohr, Mr. Sean O'Dowd, Mr. William Pataki, Mr. Francis Truscello, Sr., Mr. Wayne Wholaver, Ms. Tammy Witherite, and Mr. Ronald Yoder.

HUMAN RESOURCES

PERSONNEL:
A. NOTICE TO PERSONNEL – For Information Only:
There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.
RESIGNATIONS/RETIREMENTS:
A. Professional:
   1. Approved resignation of Karl J. Olschesky, Director of Business Programs and Services, Altoona Office, effective date after 07/05/2017 but not to exceed 07/31/2017.
B. Support Staff – Aides: None
C. Support Staff – Secretaries: None
D. Support Staff – Other:
   1. Approved resignation of Bradley R. Scherden, Hourly ATOMS Office Assistant, Altoona Office, effective 03/13/2017.

LEAVES OF ABSENCE:
A. Professional:
   1. Approved change in ending date of FMLA leave, without pay, for Amy E. Clouser, Teacher, to 05/23/2017.
   2. Approved FMLA leave, without pay, for Marilyn J. Neal, Teacher, intermittent upon exhaustion of accrued leave for a maximum of 60 days.
B. Support Staff – Aides: None
C. Support Staff – Secretaries: None
D. Support Staff – Other: None

RECOMMENDED TO BE HIRED:
A. Professional: None
B. Support Staff – Aides:
   1. Approved hiring Ashley A. Gensamer, Aide - DD, Altoona Alliance Preschool, $11.08/hr., Max. of 25 hrs/wk, Regular Part-Time, effective 03/24/2017.
C. Support Staff – Secretaries: None
D. Support Staff – Other: None

APPROVAL OF SUBSTITUTES (DAY-TO-DAY):
A. Professional:
   1. Approved Raymond C. Jacob (Emergency Certificate).
B. Support Staff – Aides: None
C. Support Staff – Secretaries: None
D. Support Staff – Other: None
**TRAVEL:**
Approval was given of the following conference travel:

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<th>Name</th>
<th>Place</th>
<th>Conference Date(s)</th>
<th>Organization</th>
<th>Part. In Conf. Program</th>
<th>Days at Event</th>
<th>Paid by Conference or Grant</th>
<th>Total Anticipated Expense</th>
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**EXECUTIVE OFFICE:**

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<th>Organization</th>
<th>Part. In Conf. Program</th>
<th>Days at Event</th>
<th>Paid by Conference or Grant</th>
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**SUMMARY OF TRAVEL:**

**Education Programs & Services Budget Total:** $1,837.63

**Executive Office Budget Total** $5,169.60

**GRAND TOTAL** $7,007.23
OTHER BUSINESS:
A. SUPPLEMENTAL:

1) IU8 STEM SUMMER CAMP:
   a) Approved the following IU8 STEM Summer Camp Facilitators to continue
   providing services at a rate of $500.00 per facilitator per camp as indicated:
      Genie Kline – 06/26-29/2017 & 07/24-27/2017 Camps
      Lauren Wharton – 07/24-27/2017 Camp
   b) Approved the following IU8 STEM Summer Camp Assistant to continue
   providing services at a rate of $120.00 as indicated:
      Nancy Yauneridge – 07/24-27/2017 Camp
   c) Approved hiring the following STEM Summer Camp Facilitators (Pending
      required paperwork) at a rate of $500.00 per facilitator, per camp as
      indicated:
      Dawn Elchin – 06/26-29/2017 Camp
      Lauren Kudlawiec – 06/26-29/2017 & 07/24-27/2017 Camps
      Derek Trimmer – 07/24-27/2017 Camp
      Nancy Yauneridge – 06/26-29/2017 Camp

2) LEAVES OF ABSENCE:
   a) Approved change in start date of Child Rearing Leave for Susan E. Clark to
      03/29/2017 at 9:45 AM.

FUTURE MEETINGS...The next Committee/Board Meeting is scheduled for
Thursday, April 27, 2017, 4500 6th Avenue, Altoona, PA. The Committee Meeting
begins at 6:00 p.m., and the Board Meeting begins immediately following the
Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT...The meeting was adjourned at 6:41 p.m. on a motion by Mr.
Klingeman, seconded by Mr. Wholaver and carried by unanimous voice vote.

Respectfully submitted,

______________________________
Karl Olschesky, Board Secretary

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B. Wayne Lohr, Board President

sdw