The regular monthly meeting of the Appalachia Intermediate Unit 8 Board of School Directors was held at 4500 6th Avenue, Altoona on Thursday, December 14, 2017, Mr. Thomas Bullington, Board President, led the group in the flag salute and moment of silence.

**ROLL CALL:** The meeting was called to order at 6:37 p.m. by the Board President, Mr. Thomas Bullington, with the following additional board members present: Ms. Cynthia Ahlborn, Mr. Brian Bressler, Dr. Mona Eckley, Ms. Tracy Helsel, Mr. Rick Hoover, Ms. Kathy Hough, Mr. William Pataki, Mr. Michael Revak, Ms. Tricia Shaffer, Ms. Tammy Witherite, and Mr. Ronald Yoder – 12 – present. Absent – 1 – Dr. Russell Miller.

**OTHERS ATTENDING:** Others in attendance were: Dr. Thomas Butler, Executive Director, Ms. Jennifer Anderson, Dr. Malynda Maurer, Mr. Corey Reffner, Ms. Sue Wolf, Ms. Janel Vancas, Ms. Amy Woomer, and Ms. Valerie Wyper – Staff; Mr. Sam Clapper – Solicitor.

**VISITORS:** Ms. Elissa Ferry, IU8 Educator and PSEA Representative was present. The press was not in attendance.

**EXECUTIVE DIRECTOR’S UPDATE:**

Dr. Butler welcomed new board members.

Dr. Butler presented an overview of the IU8 and the Planning by Design document.

**ADDITIONS, DELETIONS OR CORRECTIONS TO WRITTEN AGENDA OF DECEMBER 14, 2017:** On a motion by Mr. Hoover and seconded by Ms. Ahlborn and carried by unanimous voice vote, the written Agenda, as well as the supplemental were approved.

**MINUTES:** On a motion by Mr. Hoover and seconded by Dr. Eckley and carried by voice vote, the minutes of the October 26, 2017 regular meeting, numbered pages 1-7, which were previously distributed to each member, were approved.
EXECUTIVE SESSION:
An Executive Session was held during the Committee Meeting, December 14, 2017, Altoona Office Board Room, from 6:00 p.m. to 6:12 p.m. to discuss personnel items.

AGENDA ITEMS APPROVED....On a motion by Ms. Hough, seconded by Mr. Klingeman and carried by roll call vote, the following Agenda items were approved – Treasurer’s Reports and Listing of Bills:
Roll call vote – yes — Ms. Ahlborn, Mr. Bressler, Mr. Bullington, Dr. Eckley, Ms. Helsel, Mr. Hoover, Ms. Hough, Mr. Pataki, Mr. Revak, Ms. Shaffer, Ms. Witherite and Mr. Yoder

A. TREASURER’S REPORTS: The Treasurer’s Report, including Payroll Checking, General Checking and Online Registration Accounts as submitted on blue colored pages for October 2017, included in the December 14, 2017 Agenda, were presented and approved subject to audit. Reports were included in the Supplemental to Official Minutes.

B. LISTING OF BILLS: Approval was given for payment of the listing of bills as follows: Payroll Checking Account – from 10/01/17 to 10/31/17 as listed on gold summary pages, General Checking Account from 10/16/17 – 12/01/17, as listed on gold summary pages and Online Registration Account from 10/01/17 to 10/31/17 as listed on gold summary pages, which were included in the December 14, 2017 Agenda, and also in the detailed Listing of Bills booklet, which is included with the Supplemental to Official Minutes.

C. PRESENTATION & INCLUSION IN OFFICIAL MINUTES – No action required:  
1) Investments – The report to the Board on the securities presently held and the record of investments for October 2017 was filed with the Supplemental to Official Minutes for final audit.
2) Budget Summary Report – The detailed fiscal report, pages 1-49, General Fund, Special Revenue Funds, Capital Projects Fund, Enterprise Funds and Internal Service Funds for October 2017 was presented to the Board for final review and filed with the Supplemental to Official Minutes for final audit

AGENDA ITEMS APPROVED....On a motion by Ms. Ahlborn, seconded by Ms. Hough and carried by roll call vote, the following Agenda items were approved – Bills to be Paid, Additional Drivers, Contractor Rate, Equipment Disposal, Commonwealth Charter Academy Charter School Agreement, EduPlanet21 Agreement, Agreement, Comprehensive Plan, Personnel (C), Resignations and Retirements, Leaves of Absence, Travel, and Other Business (A1-5):
Roll call vote – yes — Ms. Ahlborn, Mr. Bressler, Mr. Bullington, Dr. Eckley, Ms. Helsel, Mr. Hoover, Ms. Hough, Mr. Pataki, Mr. Revak, Ms. Shaffer, Ms. Witherite and Mr. Yoder
BUSINESS

GENERAL OPERATING BUDGET – For Information Only:
The Administration presented preliminary budget information for the General Operating Budget for the 2018-2019 fiscal year.

BILLS TO BE PAID:
Approval was given for Board officers to pay bills before the next meeting, when a scheduled meeting has been postponed or cancelled due to inclement weather or for lack of a quorum.

ADDITIONAL DRIVERS:
Approval of the following additional contracted transportation drivers was given for the 2017-2018 school year.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Driver</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maxwell Trans Inc.</td>
<td>Koontz, Barbara</td>
</tr>
<tr>
<td>Pyle, Elisa</td>
<td>Casteel, Victoria</td>
</tr>
<tr>
<td>Ribblett Corp.</td>
<td></td>
</tr>
</tbody>
</table>

CONTRACTOR RATE:
Approval of the following revised contractor rate was given for the 2017-2018 School Year.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Over 100 Miles</th>
<th>Vehicle Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ribblett Corp.</td>
<td>State Formula</td>
<td>Van</td>
</tr>
<tr>
<td></td>
<td>101.90/day minimum</td>
<td></td>
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</table>

EQUIPMENT DISPOSAL:
Approval was given to dispose of the following equipment having an original purchase cost of over $1,500.00 per item. Item(s) are obsolete/unrepairable.

<table>
<thead>
<tr>
<th>Item</th>
<th>Tag #</th>
<th>Cost</th>
<th>Year Purchased</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer – Dell</td>
<td>8024L</td>
<td>$1,866</td>
<td>2010</td>
</tr>
</tbody>
</table>

EDUCATION PROGRAMS & SERVICES

COMMONWEALTH CHARTER ACADEMY CHARTER SCHOOL AGREEMENT:
Approval was given to enter into an agreement with Commonwealth Charter Academy Charter School to provide related services to children who are eligible and are enrolled in the Commonwealth Charter Academy Charter School, at the approved IU rates for the 2017-2018 school year.

EDUPLANET21 AGREEMENT:
Approval was given to continue the annual Tier 4 Membership with EduPlanet21 for IU8’s Virtual Learning Institute at a cost not to exceed $10,000.00.
AGREEMENT:
Approval was given to enter into a service provider agreement with the Altoona Area School District, whereby Appalachia Intermediate Unit 8 will provide instructional services in accordance with Title I requirements. IU8 will receive $5,608.16 for services provided August 28, 2017 through June 30, 2018.

EXECUTIVE OFFICE

COMPREHENSIVE PLAN:
Approval was given to accept the mid-point review/revision of the IU8 Comprehensive Plan Document.

HUMAN RESOURCES

PERSONNEL:
A. NOTICE TO PERSONNEL – For Information Only:
   There may be reductions in the number of personnel created by possible programs going back to the districts and/or other program reductions. Teacher contract specifies that the Association shall receive notification at least six months prior to any possible or actual suspension.
B. TEACHER INDUCTION PROGRAM – For Information Only:
The following employee had successfully completed the teacher induction program as of 06/30/2015: TRACY RAINS
C. ADDITIONAL HOURS:
Approval was given for the following paraeducators to work additional hours to provide assistance to preschool students at upcoming evening activities:
   Lori Bence – 1 hour
   Carrie Raus – 1.5 hours
   Mary Victoria Imler – 1.5 hours
   Sara Sinsley – 1.5 hours
   Karen Betker – 1 hour

RESIGNATIONS/RETIREMENTS:
A. Professional:
   Approved the resignation of Meghan M. Hartle, Teacher – SLS, Itinerant – Somerset County, effective the Close of Business 01/12/2018.
B. Support Staff – Aides:
   Approved the resignation of Terri L. Link, Hourly Aide – PHP, Somerset Children’s Aid Home, effective the Close of Business 12/06/2017.
LEAVES OF ABSENCE:
A. Professional:
   Approved FMLA leave, without pay, for Mary M. Hershberger, Teacher, effective
   11/16/2017 through 02/06/2018.
B. Support Staff – Aides:
   Approved Unpaid leave, for Sara J. Livengood, Hourly Aide, effective 01/08/2018
   through 04/27/2018.
C. Support Staff – Secretaries:
   Approved FMLA leave, without pay, for Carol M. Stell, Secretary, intermittent upon
   exhaustion of accrued leave.
TRAVEL:
Approval was given for the following conference travel:

<table>
<thead>
<tr>
<th>Name</th>
<th>Place</th>
<th>Conference Date(s)</th>
<th>Organization</th>
<th>Part. In Conf. Program</th>
<th>Days at Event</th>
<th>Paid by Conference or Grant</th>
<th>Total Anticipated Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BUSINESS OFFICE:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Patty Hershey</td>
<td>Hershey</td>
<td>03/06/18</td>
<td>PASBO Conf.</td>
<td>No</td>
<td>4</td>
<td>No</td>
<td>$1,043.30</td>
</tr>
<tr>
<td>Motchenbaugh</td>
<td></td>
<td>03/09/18</td>
<td></td>
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<td>Transportation Coordinator</td>
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<td><strong>EDUCATION PROGRAMS &amp; SERVICES:</strong></td>
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<tr>
<td>Tracy Rains</td>
<td>Hershey</td>
<td>02/10/18</td>
<td>PETE &amp; C Conf.</td>
<td>No</td>
<td>5</td>
<td>Yes</td>
<td>$1,227.69</td>
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<tr>
<td>Virtual Learning Specialist</td>
<td></td>
<td>02/14/18</td>
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<tr>
<td><strong>EXECUTIVE OFFICE:</strong></td>
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<tr>
<td>Dr. Thomas Butler</td>
<td>San Antonio</td>
<td>02/07/18</td>
<td>MCL National</td>
<td>Yes</td>
<td>5</td>
<td>No</td>
<td>$1,403.59</td>
</tr>
<tr>
<td>Executive Director</td>
<td>TX</td>
<td>02/11/18</td>
<td>Alliance Member Meeting</td>
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**SUMMARY OF TRAVEL:**

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<tr>
<td>Business Office Budget Total</td>
<td>$1,043.30</td>
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<td></td>
</tr>
<tr>
<td>Education Programs &amp; Services Budget Total</td>
<td>$1,227.69</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Executive Office Budget Total</td>
<td>$1,403.59</td>
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**GRAND TOTAL**

$3,674.58
OTHER BUSINESS:
A. SUPPLEMENTAL:

1) TERMINATE ESY PROGRAM STAFF:
   Approved the resignation of Darlene P. Shaffer, ESY Aide, effective 08/01/2017.

2) LEAVES OF ABSENCE:
   a) Approved FMLA leave, without pay, for Beth LaVanish Geist, Teacher, effective 12/21/2017 through the Close of Business 01/26/2018. (Pending required certification)
   b) Approved FMLA leave, without pay, for Sarah E. Bucci, Teacher, effective 03/22/2018 through 06/01/2018.

3) RECOMMENDED TO BE HIRED:
   Approved hiring Megan M. Salzer, Hourly Aide – PHP, Somerset Children’s Aid Home, $11.63/hr., Max. of 30 hrs/wk, effective 01/03/2018.

4) APPROVAL OF SUBSTITUTES (DAY-TO-DAY):
   a) Approved Emily R. Gottshall – Emergency All Instructional Areas PK-12. (Pending required paperwork)
   b) Approved Susan F. Plummer – Emergency All Instructional Areas PK-12.

5) TRAVEL:
   a) Approval was given for Dr. Malynda Maurer, Administrator of Innovation, Incubation and Development, to attend the PAFPC ISP Conference from January 18-31, 2018 in Pittsburgh at a cost of $1,043.79 for registration, lodging, meals, and mileage.
   b) Approval was given for Janel Vancas, Assistant Director of Curriculum, to attend the PAFPC ISP Conference from January 18-31, 2018 in Pittsburgh at a cost of $1,124.93 for registration, lodging, meals, and mileage.
   c) Approval was given for Dr. Malynda Maurer, Administrator of Innovation, Incubation and Development, to attend the Mid-Atlantic Conference on Personal Learning, from February 26-28, 2018 in Pittsburgh at a cost of $872.79 for registration, lodging, meals, and mileage.

AGENDA ITEM APPROVED....On a motion by Ms. Ahlborn, seconded by Ms. Hough and carried by roll call vote, the following Agenda item was approved – Resignation:
Roll call vote – yes — Ms. Ahlborn, Mr. Bressler, Mr. Bullington, Dr. Eckley, Ms. Helsel, Mr. Hoover, Ms. Hough, Mr. Pataki, Mr. Revak, Ms. Shaffer, Ms. Witherite and Mr. Yoder

RESIGNATION:
Approval was given to accept the resignation of Mr. Corey Reffner, Human Resources/Relations Specialist, effective close of business January 12, 2018.

AGENDA ITEM APPROVED....On a motion by Ms. Ahlborn, seconded by Ms. Hough and carried by roll call vote, the following Agenda item was approved – Resolution:
Roll call vote – yes — Ms. Ahlborn, Mr. Bressler, Mr. Bullington, Dr. Eckley, Ms. Helsel, Mr. Hoover, Ms. Hough, Mr. Pataki, Mr. Revak, Ms. Shaffer, Ms. Witherite and Mr. Yoder
RESOLUTION:
Approval was given, upon the recommendation of the Executive Director, for adoption of the following resolution:

Appalachia Intermediate Unit 8
RESOLUTION
REGARDING
PSBA vs. SIMON CAMPBELL

WHEREAS, this school entity is a member of the Pennsylvania School Boards Association ("PSBA"); and,

WHEREAS, this school entity has become aware of a lawsuit filed by PSBA against Simon Campbell; and,

WHEREAS, this school entity wishes to make its position known on such lawsuit.  

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This school entity did not authorize the initiation of the lawsuit by PSBA against Simon Campbell and is not a party thereto.

2. This school entity disavows any responsibility for said lawsuit and any liability resulting from the filing thereof or any proceedings related thereto.

3. This school entity has responded to the best of its ability to Mr. Campbell's Right-To-Know Requests in accord with the Right-To-Know Law, as it does with all Right-To-Know Requests received, and will continue to respond to all Right-To-Know Requests as required by law.

4. This school entity did not consent to and objects to its dues to PSBA being utilized to pay costs and expenses related to this lawsuit.

5. This school entity respectfully requests that PSBA carefully consider whether, considering all the costs and expenses likely to be involved, it is in PSBA's interest, and the public interest, to continue its lawsuit.

6. This school entity respectfully requests that both PSBA and Mr. Campbell work to resolve their issues amicably so as to prevent further draining of the resources of its member school districts.

7. Copies of this Resolution shall be provided to PSBA and Mr. Campbell.

DULY RESOLVED by vote of in favor to against; absent, this day of , 2017, at a public meeting of the Board of School Directors of the above school entity.

Corey Reffner, Board Secretary
FUTURE MEETINGS...The next Committee/Board Meeting is scheduled for Thursday, January 25, 2018, 4500 6th Avenue, Altoona, PA. The Committee Meeting begins at 6:00 p.m., and the Board Meeting begins immediately following the Committee Meeting, but not before 6:30 p.m.

ADJOURNMENT...The meeting was adjourned at 6:53 p.m. on a motion by Ms. Ahlborn, seconded by Mr. Hoover and carried by unanimous voice vote.

Respectfully submitted,

*Thomas Bullington, Board President

sdw

*Due to the resignation of the board secretary, only one signature is required for this month.